

Remote In-Processing

All personnel assigned to 5th Ranger Training Battalion will report directly to and sign in at 5th RTB S-1 (BLDG 31) during duty hours. If reporting on a non-duty day or after duty hours, all personnel will sign in at 5th RTB Staff Duty, and report to the BN S-1 the next duty day.

1. The BN S1 will provide details and specific guidance on conducting Remote In-Processing, as it differs from what you've previously experienced. Additional links and information are provided for review at your convenience prior to your arrival. See below for a few items of note.
 - a. Upon receipt of your PCS orders, confirm the following is listed as the 'Assigned To': **USAIS RGR TNG 05 BN HHC (W1HC5A), Dahlonaga, GA 30533.**
 - b. All temporary lodging expenses incurred as you locate and transition to your new home must be within 50 miles of Camp Frank D. Merrill (CFM). If you are outside this 50mi. radius, DFAS will reject your TLE request.
 - c. All officers, including Captains coming directly from MCCC, can call the BN-S1 to receive specific guidance pertaining to their circumstances, (706) 626-3910.
2. Camp Merrill has a small CIF, though is used for student issue. In order to perform your duties as a Ranger Instructor or Soldier assigned to CFM, you need to receive all of your required TA-50 from CIF at Fort Benning, after Remote In-Processing is complete.
3. Specific questions or information can be obtained from your assigned Sponsor before departing for 5th RTB. Additional contact numbers are provided below for your convenience.
4. The following items, not limited to the list below, should be with you when you begin In-Processing:
 - a. Copies of your PCS Orders
 - b. Copy of your most recent NCOER/OER
 - c. Copy of your most recent SGLI/DD93
 - d. Copy of Airborne Cert/Orders and previous Jump Log, if applicable
5. If you have questions or concerns regarding housing, refer to the detailed information for Porter Village provided in the Welcome Packet or contact information below.

5th Ranger Training Battalion Contact List	
BN Staff Duty	(706) 626-4000
BN S1 OIC / NCOIC / HR NCO	(706) 626-3910 / 3911 / 3916
Porter Village	(706) 864-0486
TMC #6 Staff / OIC / NCOIC	(706) 626-3983 / 3980 / 3982
Commissary (Dale Smith)	(706) 626-3992
PX (Laura Armstrong)	(706) 626-3990
HHC OPS NCO	(706) 626-4040
A Co Standby Walker (SBW)	(706) 626-4010
B Co SBW	(706) 626-4020
C Co SBW	(706) 626-4030
BN Chaplain	(706) 626-3968

Medical Services At Camp Frank D. Merrill And Surrounding Area

Family Member Health Care: All family members should be enrolled in Tricare Prime Remote. Tricare South region supports CFM and can be contacted at (800) 444-5445. TRICARE personnel can confirm enrollment, provide lists of PCM's, send documentation to family members, etc. Family members are not eligible for care at TMC #06. All health care and referrals are handled by the individual PCM's. Soldiers or family members can access Tricare enrollment information enroll in Tricare Prime Remote, update information or change PCM at <https://www.dmdc.osd.mil/appj/bwe>.

TMC #06 will assist Soldiers with initial Tricare Enrollment for family members upon arrival and will serve as a point of contact for questions or problems related to Tricare or the civilian health care system.

Active Duty Health Care: It is mandatory for all active duty personnel assigned to Camp Frank D. Merrill to sign up for TRICARE Prime Remote and to pick a civilian Primary Care Manager (PCM) to provide their health care. Active duty personnel may use TMC#06 for minor sick call concerns or emergent health needs only, their PCM will provide all other health care and referrals.

Dental Care

Family Member Dental Care: Family members receive their dental care from one of the local dentists in the area. Family dental care is managed through the United Concordia Dental Program. Information is available at www.TRICAREdentalprogram.com or toll-free at 1-888-622-2256.

Active Duty Dental Care:

1. Active duty personnel will receive their dental care through the Active Duty Dental Program. All service members are automatically enrolled in this upon enrollment in Tricare Prime Remote.
2. Personnel utilizing the Active Duty Dental Program:
 - a. Must call 1-866-984-2337 to receive an authorization code and schedule an appointment.
 - b. Have the dentist complete a DD 2813 and return it to the TMC to have dental status updated.
3. More information on the Active Duty Dental Program can be found at www.addp-ucci.com or at TMC #06

Prescriptions Filled At Martin Army Hospital

1. Personnel (active duty and family members) who are taking long term medications may bring the prescription into TMC #06 for transport to MACH pharmacy to be filled.
2. The drug box will be taken to Fort Benning by the courier on Monday, Wednesday, and Friday. The courier leaves Camp Merrill at 0400 so the prescriptions need to be turned into the TMC the day prior and may be picked up after 1500 hours. Expect a 2-3 day turn-around for medications.

Medical Evacuation

Active Duty/Ranger Students: Whenever possible the PA will recommend the type of evacuation air/ground and the hospital in which to evacuate the patient. If the PA is unavailable the senior medical personnel on Camp will make the recommendation.

Family Members/Civilians: Will be transported by civilian EMS; may be transported by military ambulance for emergency endangering life, limb or eyesight with command approval.

Medical Facilities in the Dahlonega area

1. Northeast Georgia Medical Center in Gainesville, Ga. is located off I-985 near the banks of Lake Lanier. NGMC Gainesville is the 557-bed flagship hospital of Northeast Georgia Health System. Since first opening its doors in 1951, NGMC Gainesville has grown to offer specialty services such as:

- Level II Trauma Center
- 23 operating rooms
- Emergency services
- 32-bed Intensive Care Unit (ICU)
- Ronnie Green Heart Center (18-bed Cardiovascular ICU and 17-Bed Critical Care Unit)
- Women & Children's Pavilion with Level III Neonatal Intensive Care Unit (NICU)

2. In addition to NGMC or NEGA, there are a number of independent physicians that offer Family Practice, Internal Medicine, Orthopedics, Pediatrics, Chiropractic and other services in the Dahlonega area.

Exceptional Family Member Program (EFMP)

Before your PCS to Camp Merrill, incoming Soldiers with family members enrolled in EFMP should report to the Ft. Benning EFMP center. Soldiers should confirm that support can be provided for their family member in the Dahlonega area.

Counseling Facilities in the Dahlonega Area

Free marriage counseling sessions are available through the Alpha Hope Counseling Center in Dawsonville and Cumming, ACCARES Wellness Center in Dawsonville, N.G.A Counseling and Education Center in Dahlonega, and Bethlehem Baptist Church in Dahlonega. You may also access counseling through Military One Source at 1-800-324-9647. Personal counseling information may be obtained from the 5th RTBn Chaplain.

When Leaving Your Current Location

- If your family members are in TRICARE Prime, remain enrolled at your current location while you are enroute to Camp Frank D. Merrill. If you disenroll before you move, it will cause a gap in your TRICARE Prime coverage and you will be responsible for the bills. You can call TRICARE South at (800) 444-5445 and have a transfer form sent to you prior to PCS or pick one up at TMC #06 upon arrival to Camp Merrill.

- If you have an existing medical condition that may need immediate attention in your new region, such as pregnancy or a chronic illness, please contact the TRICARE South representative in advance to expedite PCM selection and records transfer at (800) 444-5445.
- Make sure you have an adequate supply of your prescriptions. Filling prescriptions in advance of your move will help you avoid the need to purchase the prescription and then file a claim for reimbursement while all systems are being updated with your enrollment change.
- Follow existing guidelines for non-emergency care authorizations. (Call your Primary Care Manager (PCM) **at previous station** for authorizations should you need care during travel).
- When obtaining care always present identification with your current Prime contractor's information to the provider. If you already have a TRICARE Prime identification card, present this. If your enrollment is in process, present a copy of your enrollment application. Supplying the provider with this information at the time of service will minimize the likelihood of claim payment delays and confusion.
- During installation clearing, hand carry the medical records transfer form (DD 877). You'll provide this form to TMC #5 when you arrive to 5th RTB.

Upon Arrival At Your New Location

- It is **mandatory** for all active duty Soldiers to apply for TRICARE Prime Remote. While in-processing all active duty personnel will report to TMC 06 to receive their TRICARE Prime Remote application. Civilian health care providers provide health care for active duty personnel.
- Transfer your family members enrollment as soon as you arrive at Camp Frank D. Merrill (**Don't wait until you need care to turn in your application**).
- While in-processing at Camp Frank D. Merrill, complete an enrollment/transfer application and choose a new Primary Care Manager (PCM). When completing the enrollment or transfer form, make sure you note on the application that you are using the "**transfer**" option (if you were enrolled in Prime elsewhere).
- Your enrollment transfer will be coordinated by the new contractor with the former contractor and is effective the day the new contractor receives your completed enrollment application. However, it may take up to 5-7 days for your PCM selection to be validated, your new Prime identification card to be issued, and your records to be updated in all systems. Your new enrollment may not begin until the first of the following month. (**Keep a copy of the enrollment form you have completed in case you need care – this form serves as your temporary identification as a Prime member**).
- If you have submitted your new application, but have not yet received your TRICARE identification card confirming your PCM selection, we suggest that you verify receipt of your application and determine your PCM assignment before obtaining non-emergency health care. This will help reduce the risk of incurring higher Point-of-Service costs for seeking care outside the established TRICARE Prime network; you may do this by calling the Beneficiary Service Representative line, 800-444-5445.